

## **LPTL ACTIVITIES, COMMITTEE AND PARENT RESPONSIBILITIES:**

**Card Projects (Kleinhenn):** One of our primary fundraisers is the Kleinhenn card sales we do in the fall semester. Catalogs are distributed in early fall and orders are turned back in time for the holiday gift giving season. The catalogs feature, a variety cards, wrapping paper, and other gift items. In the past, one parent has been the lead on this fundraiser.

**Coke Rewards:** Coke Rewards are collected by family, friends, neighbors, etc. of St. John Lutheran School and then entered into the system by one or more volunteer families from the PTL. Rewards are used for classroom supplies.

**General Mills Box Tops:** Box Tops are collected by family, friends, neighbors, etc. of St. John Lutheran School and then packaged and sent into General Mills by one or more volunteer families from the PTL. The PTL receives a Box Tops check approximately once a year.

**National Lutheran Schools Week:** This committee seeks to promote the church and School during National Lutheran Schools Week, which is the last full week in January. They do so with advertisements, banners, posters; and a variety of community-focused activities, which involve the school children. This committee works closely with the teaching staff to determine the best activities for witnessing during school hours as well as in the community. At least one teacher assists in coordinating these events with this committee.

**Pork Chop Supper:** This is usually the PTL's largest fundraiser and is usually held in the spring semester, typically in early March. The PTL Officers serve on this committee; however much help is needed, from every family to make this fundraiser a success. Each family is asked to make desserts for the evening and serve at the event, which includes set up, selling tickets, serving the meal, busing tables, dishwashing, clean up, etc.

**Flower Sales:** This is also one of the PTL's primary fundraisers. In late March/early April, information and order forms are sent home to the families about, selling high quality plants and vegetables from 5H Greenhouses to our friends and families. The Flower Sale is the same Saturday as Alma Citywide Garage Sales, which is the first Saturday in May from 8 to 11 a.m. The plants and vegetables are delivered on Friday afternoon, sorted, and distributed with extra ordered to sell the next day. Typically, one or two parents are in charge of the organization and then a lot of help is needed to make short work of the sorting on Friday.

**Grant Research:** They actively seek knowledge of available grants for which the church, school, and PTL may apply for. They coordinate their findings with the school board and PTL body in proceeding with applications.

**Teacher Appreciation:** There are several opportunities throughout the year for the PTL to express their appreciation to our teachers. First, a goodie basket or treats is given to all the teachers at the beginning of the school year. Then at Christmas time, a goodie basket or treats are given to all the teachers and volunteers. Finally, during National Teacher Appreciation week, which is the first week in May, a meal is made for them. This committee also coordinates meals from the PTL for the teachers each night of Parent Teacher Conferences in October.

**Graduation/Awards Night:** Graduation and Awards Night is usually one of the last nights of school. This committee is typically made of the graduating student(s) families, but more are always to help serve on it. Responsibilities include setting up and decorating for the evening, ordering and serving cake and punch, and purchasing an end of the year gifts for the students, teachers, and staff. These gifts have included nice reusable water cups, water bottles, sunglasses, etc.

**Harvest Parties:** Each class has a Harvest Party. The younger grades attend the Pumpkin Patch and then return so that all classes can have their party at the end of the day. Several committee members are encouraged as the party usually includes snacks, game(s), craft(s), and/or activity. Even if you aren't on the committee, all parents are invited to join the classes.

**Christmas Parties:** Each class has a Christmas Party, and it is usually held after lunch on the last day of school before Christmas break. Several committee members are encouraged as the party usually includes snacks, game(s), craft(s), and/or activity. Even if you aren't on the committee, all parents are invited to join the classes for their Christmas Parties.

**Valentines' Day Parties:** Each class has a "Hearts for Jesus" Valentine's Day Party, and it is usually held at or near February 14<sup>th</sup>. The time is coordinated with your child's teacher, but it is usually at the end of the day. Several committee members are encouraged as the party usually includes snacks, game(s), craft(s), and/or activity. Even if you aren't on the committee, all parents are invited to join the classes for their Valentine's Day Parties.

**Carnival:** At the beginning of National Lutheran Schools Week (NLSW), St. John Lutheran School & PTL hosts a community-wide carnival to celebrate the end of NLSW. The carnival is held on the last Saturday of NLSW, which is typically the last Saturday in January, in the gym & classrooms of the school from 5 to 7 p.m. It is a fun way to end NLSW and great opportunity to open our school up to the community! We have had parents co-chair this committee and love to have lots of help from the other families the night of the event.

**National Scrips Gift Certificates:** The PTL sells gift cards to a variety of major retailers and restaurants during the year, but primarily during the holiday season. We receive a portion of the proceeds from the gift card sales.

**Christmas Service Cookies:** The PTL serves cookies and refreshments after the Christmas program, which is usually a Monday in mid-December. Approximately 2 or 3 weeks before the program, this committee sends out an email and flyer requesting a certain amount of cookies from each family. Then on the day of the program, they assemble platters of cookies and serve them that night. Usually two or three parents are in charge of this event.

**Spring Fling Refreshments:** The PTL serves cookies and refreshments after Spring Fling, which is usually a Monday in mid-May. Approximately 2 or 3 weeks before the program, this committee sends out an email and flyer requesting a certain amount of cookies from each family. On the day of the program, they assemble platters of cookies and serve them that night. Two or three parents are in charge of this event.

**Yearbook:** This committee oversees the collection of photos of activities and events going on throughout the school year. They send out an order form before the end of the school year, typically in late April/early May and then coordinate the design of the yearbook, have them printed, and distribute them when schools resumes in the fall.

**Pride:** This committee plans for the upkeep of the school and grounds within the guidance of the St. John Lutheran Church trustees and school board. This committee should also implement work days for achieving the goals of their plans by including all parents in the work plan. Previous Pride projects have included the SJLS sign and flower bed in front of the school and repainting the entire gym.

**Technology:** This committee assists the teachers/principal in determining the best source of technology upgrade(s) at the most affordable pricing.

**Cradle Roll:** The PTL sends Christian-based literature to children who were baptized at St John and Trinity Lutheran churches until they turn 3. This information is sent out around their birthdays and baptism anniversaries throughout the year. Typically, one person manages this endeavor.